

Custodial, Labor and Trades Branch  
Labor and Trades Supervision Group  
Sewer Series

**E.P.W.U. CONSTRUCTION SUPERVISOR I - SEWER**

02/86

**CHARACTERISTICS OF THE CLASS:**

Under general supervision, supervises and works with a crew engaged in heavy construction, maintenance and repair of sewer lines and services; performs related work as required.

**EXAMPLES OF DUTIES:**

Supervises the laying of sewer lines and connections of services to existing lines or replacing damaged or no longer adequate lines; supervises system repairs and maintenance such as plugging lines and repairing breaks; plans and schedules crew assignments according to availability of resources and instructions; estimates equipment and material requirements; supervises and/or sets up batter boards to lay pipes at specified grades and alignment; constructs and maintains manholes; installs timber shorings; installs well-points and sets up dewatering systems; installs polyethylene liner pipe; coordinates work with other utility service agencies; assures that work progresses to satisfactory completion; consults supervisor on problems encountered or requests for additional support.

Maintains work records and prepares work activity reports; plans, assigns, supervises and evaluates the work of assigned personnel; trains and develops subordinate personnel; enforces personnel rules and regulations, standards of conduct and work attendance; enforces safe work practices.

**MINIMUM QUALIFICATIONS:**

Training and Experience: Graduation from high school or G.E.D. and four years experience in sewer line construction, maintenance and repair work, including two years as a Labor Lead Worker II - Sewer; or an equivalent combination of training and experience.

Knowledge, Abilities and Skills: Considerable knowledge of the materials, methods and techniques used in the construction, maintenance and repair of sewer lines; good knowledge of the E.P.W.U. sewer system; good knowledge of the operating characteristics of a variety of light and heavy construction equipment; good knowledge of occupational hazards and safety requirements.

Ability to plan, schedule, assign, coordinate, supervise and evaluate the work of assigned personnel; ability to enforce personnel rules and regulations, standards of conduct and work attendance; ability to train subordinate personnel; ability to enforce safe working practices and procedures; ability to make sound decisions; ability to establish and maintain effective working relationships with fellow employees and the general public; ability to keep records and prepare reports.

Skill in the use and care of tools and equipment used on the construction of sewer lines; skill in the operation of a motor vehicle.

*Physical Requirements:* Subject to call during off working hours; lift and carry heavy objects (50-100 pounds); exposure to all kinds of weather; operation of a motor vehicle through city traffic.

*Licenses and Certificates:* Texas Class "C" Driver's License; Texas "D" Sewer Certificate of Competency must be obtained after appointment in compliance with Article 4477-1, Section 20(a) of the Vernon's Texas Civil Statutes.

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Director of Personnel

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Department Head